

## ACCOUNT OF ASSETS FOR THE PURPOSE OF APPROVING THE RIGHT OF OCCUPANCY

All those **moving to a right-of-occupancy apartment** between the ages of 18 and 54 must provide an account of their wealth, with the exception of those changing their right of occupancy, whose wealth is not investigated. Wealth refers to e.g. owner apartments, property, funds and securities and savings in a bank account. When determining assets, the liabilities to assets, such as the remaining mortgage and consumer credit, are taken into account. Net assets, i.e. assets - liabilities = assets to be taken into account, are taken into account as assets.

Asset information can be found in the **pre-filled tax return** sent by the tax authority. Up-to-date accounts showing the fair value of the assets must always be provided for both assets and their liabilities. Any assets donated or sold during 12 months preceding the application are also taken into account.

Fill in the form carefully for the approval of the right of occupancy. **By signing the form, you confirm that the information you have provided is correct.** The right-of-occupancy agreement can only be concluded after all necessary appendices have been submitted. Those changing their right of occupancy and those aged 55 or over do not need to fill in the wealth section of the form or submit any account of assets.

### Owner apartment

- a copy of the deed of sale if the apartment/property has been bought or sold in the last 12 months; or
- the real estate agent's assessment, sales assignment agreement or purchase offer if the apartment or real estate has not yet been sold: in addition, the property manager's certificate if the basic information on the site (location, type of apartment and surface area) is not included in the document

### Other property

- a copy of the deed of sale if the property/summer cottage has been bought or sold in the last 12 months; or
- property taxation decision (four pages) and the applicant's own account of the value of the property

### Other assets: shares, funds, balances of bank accounts and other assets

- a printout from an online bank or a bank statement showing the balances of bank accounts / the value of the investments; the printout must also indicate the sale price of the shares or funds and the name of the owner
- a separate account of the joint holdings (e.g. share in an estate) and the shares in a joint venture must be provided, indicating the names of the owners and the sizes of the shares
- an account of other assets, unless their value is low

### Report on debts

- a printout of the online banking or other information on debts and consumer credits from the creditor; the printout must indicate the name of the debtor; or
- receipt or the bank's statement of debts paid out in connection with the sale of an owned apartment
- a receipt for the estate agency's commission

### Other reports

- if necessary, a certificate of a pending divorce
- prenuptial agreement or agreement on the division of assets
- an account of the distribution of assets and liabilities in the case of a common-law divorce



**INFORMATION ON THE RIGHT-OF-OCCUPANCY CORPORATION AND THE SITE**

Name of the right-of-occupancy corporation	
Name and address of the site	
Number of rooms in the apartment to be applied for	Area of the apartment applied for

**INFORMATION OF THE APPLICANT**

**INFORMATION OF THE CO-APPLICANT**

Queue number	(to be included in the agreement)
Personal identity code	Personal identity code
Last name	Last name
First and middle name(s)	First and middle name(s)
Address	Address
Postal code and city	Postal code and city
Telephone number	Telephone number
Email address	Email address

**NUMBER OF CHILDREN**

Number of children under 18 years of age who will live in the apartment
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**OTHER 18–54-YEAR-OLD PERSONS WHO WILL LIVE IN THE APARTMENT**

Personal identity code	Last name	First and middle name(s)

**CURRENT FORM OF HOUSING OF THE APPLICANT**

<input type="checkbox"/> owner apartment	<input type="checkbox"/> right-of-occupancy housing	<input type="checkbox"/> non-subsidised rental housing
<input type="checkbox"/> state-subsidised rental housing	<input type="checkbox"/> other	



**THE ACCOUNT OF ASSETS DOES NOT NEED TO BE FILLED IN IF:**

<input type="checkbox"/> applicant(s) or other person moving in is aged 55 or over	<input type="checkbox"/> applicant(s) is/are changing their right of occupancy
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**OWNER APARTMENT**

I have <input type="checkbox"/> condominium <input type="checkbox"/> detached house	Number of rooms	Area
No owner apartment <input type="checkbox"/>		
Owner apartment sold <input type="checkbox"/>	date of sale	sale price €

**OTHER PROPERTY**

I have <input type="checkbox"/> property <input type="checkbox"/> summer cottage	Estimate of the current price	€
Other property sold <input type="checkbox"/>	date of sale	sale price €

**OTHER ASSETS**

Shares	€
Funds	€
Total balances for all bank accounts	€
Other assets	€, please specify

**REPORT ON DEBTS**

Loan for owner apartment	€	Other loans and consumer credits	€
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A copy of the most recent pre-completed tax return must be attached to the application. You can find it by logging in to MyTax -> Communications -> Decisions and letters -> Pre-filled tax return (pdf)

I/we declare that I/we have no wealth other than what I/we have indicated.

**Signatures of applicants entering the right of occupancy agreement.**

Location and date	
Applicant's signature	Signature of the co-applicant of the agreement
Name in block letters	Name in block letters